

**WEST FORK MIDDLE/HIGH SCHOOL  
WEST FORK CSD - UPGRADES (MS-HS/SHEFFIELD)**

**SECTION 001116.1 – NOTICE TO BIDDERS**

**NOTICE TO BIDDERS**

**NOTICE OF BID LETTING FOR THE WEST FORK CSD – UPGRADES (HS-MS/SHEFFIELD),  
FOR THE WEST FORK COMMUNITY SCHOOL DISTRICT, ROCKWELL, IA. AND THE TAKING  
OF BIDS FOR SUCH CONSTRUCTION.**

Notice is hereby given that the Board of Directors of the West Fork Community School District of Rockwell, Iowa, will receive bids at the West Fork Community School District, 210 S. 2nd Street, Rockwell, IA 50469, for the WEST FORK CSD – UPGRADES (MS-HS/SHEFFIELD), 504 Park St, Sheffield, Iowa in and for said School District. Bids shall be submitted to Mike Kruger, West Fork Community School District, 210 S. 2nd Street, Rockwell, IA 50469, and will then be received by the Board **by 2:00 pm on March 2nd, 2023** and will be opened at its meeting on March 2nd, 2023 at 2:00 pm for their consideration and action. The Board of Directors shall award contracts for the Project within forty-five (45) days of the bid opening. Board meetings will all be held at Rockwell Elementary School, Board Room, 210 S. 2<sup>nd</sup> Street, Rockwell, IA 50469.

**Project Scope:** The project consists of the General Trades Construction, Mechanical Construction, Electrical Construction, Temperature Controls Construction, TAB Construction, Roofing Construction, and other related Work indicated in the Drawings and Specifications. The project location is 504 W Park St, Sheffield, IA 50475.

A pre-bid conference will be held on the **16<sup>th</sup> day of February 2023 at 2:00 p.m.** at the Rockwell Elementary School Board Room, located at 210 S. 2<sup>nd</sup> St S, Rockwell, IA to review the building and site conditions of the project with contractors and answer any questions. Bidders are encouraged, but not required to attend.

A more detailed description of the kinds and approximate quantities of materials and types of construction for which bids will be received are set forth in the Bidding Documents prepared by SitelogIQ, Inc., which, together with the proposed form of contract, have heretofore been tentatively approved by the Board of Directors of the West Fork Community School District, subject to public hearing, and are now on file for public examination at the District's Office in Rockwell Elementary School, Rockwell, Iowa, and are by this reference made part hereof as though fully set out and incorporated herein.

All sealed bids in connection therewith shall be submitted to the Board of Directors of the West Fork Community School District on or before the time herein set for letting. All proposals shall be made on official proposal forms furnished by the Architect/Engineer and must be enclosed in a separate sealed envelope and plainly identified and addressed to the West Fork Community School District. If a bid is to be mailed, the bid envelope shall be sealed in a regular mailing envelope and addressed to Mike Kruger, West Fork Community School District, West Fork Community School District, 210 S. 2nd Steet, Rockwell, IA 50469. FAX and E-mail Bids will not be accepted. The Owner reserves the right to reject any or all bids and to waive informalities as allowed by law and to hold and consider the bids for forty-five (45) days after the date of the bid opening. The contract will be awarded to the lowest, responsive, responsible bidder.

Each proposal shall be accompanied by a bid bond, certified check, cashier's check or certified share draft in a separate sealed envelope, clearly marked "Bid Bond" or Bid Security", in an amount equal to five percent (5%) of the total amount of the proposal. The certified or cashier's check shall be drawn on a bank in Iowa or a bank chartered under the laws of the United States of America, or the certified share draft shall be drawn on a credit union in Iowa or chartered under the laws of the United States and payable to the West Fork Community School District. Said check or share draft may be cashed, or the bid bond forfeited as liquidated damages in the event the

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successful bidder fails or refuses to enter into a contract within ten (10) days of issuance of a Notice of Award and post bond satisfactory to the School District insuring the faithful fulfillment of the contract and maintenance of said improvements as required by law. The bid bond should be executed by a corporation authorized to contract as a surety in the State of Iowa and must not contain any conditions either in the body or as an endorsement thereon.

The successful bidder will be required to furnish performance and payment bonds in an amount equal to one hundred percent (100%) of the contract price, said bond to be issued by a responsible surety approved by the Board of Directors of the West Fork Community School District, Iowa, and shall guarantee the faithful performance of the contract and the terms and conditions therein contained, the payment for labor and materials used in the project and the maintenance of said improvements in good repair for not less than one (1) year from the time of acceptance of said improvements by the Board of Directors of the West Fork Community School District.

Payment of the cost of said project will be made from such cash funds of the West Fork Community School District as may be legally used for said purpose at the discretion of the West Fork Community School District.

The Contractor will be paid ninety-five per cent (95%) of the Architect's/Engineer's estimate of the value of acceptable work completed at the end of the preceding month. Final payment will be made within thirty (30) days after completion of the work and acceptance by the Board of Directors of the West Fork Community School District, subject to the conditions of and in accordance with the provisions of Chapter 573 of the Code of Iowa.

No such final payment will be due until the Contractor certifies to the Board of Directors of the West Fork Community School District that the materials, labor, and services involved in the final estimate have been completed and paid for in accordance with the requirements stated in the specifications.

The West Fork Community School District of Rockwell, Iowa is exempt from paying Sales and Use Tax and will supply Contractor with an "Iowa Sales Tax Exemption Certificate" and an authorization letter to allow the Contractor to buy equipment and material for the project without paying Sales and Use tax.

The work shall commence per the Bidding and Construction Schedule after receipt by the contractor of a written notice to proceed and shall be **substantially completed on or before the 18<sup>th</sup> day of August 2023**, subject to any changes in the contract period as provided for in these specifications and granted by the Board of Directors. The Work on **shall be finally completed** by, and ready for final payment, on or before the **30<sup>th</sup> day of September 2023**, subject to any changes in the contract period as provided for in these specifications and granted by the Board of Directors of the West Fork Community School District.

By virtue of statutory authority, a preference will be given to products and provisions grown and coal produced within the State of Iowa.

In accordance with Iowa statutes, a resident bidder shall be allowed a preference as against a nonresident bidder from a state or foreign country if that state or foreign country gives or requires any preference to bidders from that state or foreign country, including but not limited to any preference to bidders, the imposition of any type of labor force preference, or any other form of preferential treatment to bidders or laborers from that state or foreign country. The preference allowed shall be equal to the preference given or required by the state or foreign country in which the nonresident bidder is a resident. In the instance of a resident labor force preference, a nonresident bidder shall apply the same resident labor force preference to a public improvement in this state as would be required in the construction of a public improvement by the state or foreign country in which the nonresident bidder is a resident.

All bidders shall provide a statement regarding the bidder's resident status. This statement shall be on the Bidder Status Form designated by the Iowa Department of Labor Commissioner and available on-line. Failure to submit a fully completed Bidder Status Form with the bid may result in the bid being deemed non-responsive and rejected.

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Plans and specifications governing the construction of the proposed improvements have been prepared by the Architect/Engineer. These plans and specifications, and the proceedings of the Board of Directors of the West Fork Community School District referring to and defining said improvements, are hereby made a part of this Notice and the proposed contract by reference, and the proposed contract shall be executed to comply therewith.

Copies of said plans and specifications and form of contract are now on file in the Administration office of the West Fork Community School District, for examination by bidders. Paper copies may also be obtained from SitelogIQ, Inc. by calling Thomas Goulette at 888-514-1971, upon deposit of one hundred dollars (\$100.00) which shall be refunded if plans and specifications are returned to SitelogIQ, Inc. in reusable condition no later than fourteen (14) days following award of project. If the plans and specifications are not returned within the allotted time or if they are not in a reusable condition, the deposit shall be forfeited.

All bids will be governed by applicable provisions in the Iowa Code and West Fork Community School District, including its Non-Discrimination Equal Employment Opportunity and Affirmative Action Policy.

Published upon order of the West Fork Community School District.

West Fork Community School District

DocuSigned by:  
BY /s/ Mike Kruger 2/1/2023  
8E54B14FB560362  
Board President

ATTEST: DocuSigned by:  
BY /s/ Lacey Puzgall 2/3/2023  
7397E4C78D46449C  
Board Secretary

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END OF SECTION 001116